Bios Version Update Process

* Description
  + Happens every two weeks to identify any bios updates.
  + Bios updates are specific to every computer model.
  + Bios updates are provided by Dell or HP on their respective websites.
* Current Process
  + Go online and search for any new bios versions.
  + Update a physical board with any new bios versions.
  + Download the new bios versions to a USB.
* Proposing Process
  + Go online and search for any new bios versions.
  + Update a virtual board with the Bios Macro Updater program.
  + Download the new bios versions to a USB.